APPLICATION FOR APPOINTMENT AS A Learning Support Assistant

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| **PERSONAL DETAILS** | | | | | |
| Surname | |  | | | |
| Forenames | |  | | | |
| Any former names by which you have been known. | |  | | | |
| Age | |  | | | |
| Date of Birth | |  | | | |
| Current Address | |  | | | |
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|  | | | |
| Tel/ Mobile No. | |  | | | |
| Email address | |  | | | |
| National Insurance number | |  | | | |
| Are you a registered disabled person | |  | | | |
| Give details of any family or close relationships to existing BCS staff | |  | | | |
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| REFERENCES We will take up two references, one of which should be a minister/elder of the fellowship you attend and the other should be your present or most recent employer. References will not be accepted from family members or people writing solely in the capacity of friend. References will be requested by the school for all candidates short listed for interview | | | | | |
| 1. Name |  | | | | |
| Address |  | | | | |
|  | | | | |
|  | | | | |
| Tel No: | | Email address: | | |
| Indicate how this person knows you e.g. employer, minister etc. | | | | |  |
| 2. Name |  | | | | |
| Address |  | | | | |
|  | | | | |
|  | | | | |
| Tel No: | | Email address: | | |
| Indicate how this person knows you e.g. employer, minister etc. | | | | |  |
| If you are shortlisted for interview, we will seek a reference from those provided here. Please sign here to provide permission for this: | | | | | |
| Signed: | | | | | |
| State Teacher Reference Number (if applicable) | | | |  | |
| Give details of any professional memberships | | | |  | |

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| EDUCATION AND TRAINING – Insert ALL qualifications obtained into the grid. | | | | | | | | | |
| **Name of Secondary Education School** |  | | | From: | | To: | | | |
| Qualifications/  Examinations passed | **Name of qualification** | **Awarding body** | | **Subjects/Grade** | | | **Date obtained** | | |
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| **Further /Higher Education** | **Name of college/university** | | | **Full or part time** | | | **From** | | **To** |
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| **Name of qualification/ examination** | **Awarding Body** | | **Main subjects/Grade** | | | **Subsidiary subjects** | | **Date obtained** |
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| If any course you have taken has been extended beyond the normal period, state reason & period of extension | |  | | | | | | | |
| **Course attended and any other qualifications obtained, since leaving college/university** | **Course** | | **Qualification obtained (if any)** | | **Awarding body** | | | **Full or part time** | |
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| WORK EXPERIENCE RELEVANT TO THE POST(Present or most recent employment first. Please provide a full employment history including part time and volunteer work. **Please provide information on any on any gaps of more than a month in employment on a separate sheet of paper)** | | | | | | | |
| LEA if applicable | Name type and size of school if independent please give full address | Position held (including special posts, if any) state full or part time | Scale of post and salary + any allowances received | Main areas of your role / responsibilities | Date appointed | Date resigned or left employment | Reason for leaving employment |
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| **Present post – for applicants currently in other types of employment** | Name of employer | Position held and current salary | Nature of employment giving details of role and responsibilities - state if full or part time | | From | To | Reason for leaving employment |
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| **Other work experience –** Please use this area to provide details of career history not detailed above since leaving secondary education | | Name of employer | | | Nature of employment giving details of role and responsibilities - state if full or part time | From | To | Reason for leaving employment |
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| **employment gaps** | | | | | | | |
| Please provide details of any employment gaps since leaving school, and give the reasons for the gap. | | | | | | | |
| **Start date** | | **End date** | **Reason for employment gap** | | | | |
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| Fellowship Involvement | |
| **Please give details of your involvement in a local church** |  |
| **Personal Statement**  Please complete a personal statement detailing your qualities and experience that are relevant to your suitability for the advertised post referencing the personnel specification for consideration by the senior leadership team and governors. **(Please read the guidance notes to assist in completing this area.)** | |
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| **Please enclose with your application:** (Tick) | | | | |
| **Photocopies of all relevant qualifications (originals will be required if short listed for interview)** | |  |  |  |
| **DBS check (If you have one)** | |  |  |  |
| **Proof of identity (passport / driving licence)** | |  |  |  |
| **If not a British citizen, proof of your right to work in the UK** | |  |  |  |
| **If successful in your application the school reserves the right to request further documentation from you to perform necessary security and vetting checks for the role that you have applied for. Candidates will be required to complete a self-declaration form re any criminal convictions if invited to interview. A candidate will only need to submit a DBS application after they have accepted the role applied for.**  **As this form contains a declaration statement it is not possible to e-mail this form as an original signature must be obtained below.** | | | | |
| **I confirm that all the information held in this application is true and that nothing relevant to my working with children has been omitted. Providing false information is an offence and could result in an application being rejected or summary dismissal if the applicant has been selected and possible referral to the police.** | | | | |
| Signature: | Date: | | | |

**Bradford Christian School, Livingstone Road, Bolton Woods, Bradford, BD2 1BT**

**Tel No: 01274 532649. Email:** [office](mailto:office)@bxs.org.uk

If further information is required about the role, please contact Matthew Walker -Deputy Head